

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – June 13, 2016**

The East Troy Community School District Board met in regular session on June 13, 2016. The meeting was called to order by President, Ted Zess at 6:00 p.m. followed by the Pledge of Allegiance. Board members present were Steve Lambrechts, Martha Bresler, Dawn Buchholtz, Sue Frohling, and Ted Zess. Also present were Dr. Christopher Hibner, Kathy Zwirgzdas, Daphne Kohnke, administrators/supervisors, three guests and one reporter. Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Dawn Buchholtz and seconded by Sue Frohling for approval of the agenda and the amended agenda as posted. Motion carried unanimously.

V. APPROVAL OF MINUTES

A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to approve the minutes of the May 9, 2016 regular Board Meeting and June 1, 2016 special Board Meeting. Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY - None

VII. FINANCIAL REPORT

Martha Bresler made a motion to approve the April 2016 payments in the amount of \$2,384,350.36 and receipts in the amount of \$723,319.55 as reflected on the financial statements. Dawn Buchholtz seconded the motion and the motion carried.

VIII. DISCUSSION/ACTION ITEMS

- A. Name for new elementary school: Dawn Buchholtz made a motion to name the new elementary school ‘Little Prairie Primary School’. Ted Zess seconded the motion. Motion defeated. Martha Bresler made a motion to develop a sub-committee, Dawn Buchholtz seconded the motion. Motion carried unanimously.

- B. Staffing resignation: A motion was made by Ted Zess and seconded by Dawn Buchholtz to approve the resignation of Robin McFadzen. Motion carried unanimously. A motion was made by Martha Bresler and seconded by Dawn Buchholtz to approve the resignation of Meredith Libbey. Motion carried unanimously. A motion was made by Ted Zess and seconded by Dawn Buchholtz to approve the resignation of Eric Sulik. Motion carried unanimously. A motion was made by Ted Zess and seconded by Dawn Buchholtz to approve the resignation of Mickey Mala. Motion carried unanimously.
- C. Staffing recommendation(s): A motion was made by Dawn Buchholtz and seconded by Ted Zess to approve the hire of Kevin Kitslaar and Stacey Kuehn as a Co-Principalship. Motion carried unanimously. A motion was made by Dawn Buchholtz and seconded by Martha Bresler to approve the hire of Ruth Bentley as Food Service Director. Motion carried unanimously. A motion was made by Dawn Buchholtz and seconded by Ted Zess to approve the hire of Koren Pehkonen as Psychologist. Motion carried unanimously. A motion was made by Dawn Buchholtz and seconded by Ted Zess to approve the hire of Jennifer Finch as PT Middle School Reading Teacher. Motion carried unanimously. A motion was made by Ted Zess and seconded by Dawn Buchholtz to approve the hire of Jarrett Church and Katie Powers as Elementary Teachers. Motion carried unanimously.
- D. Sidewalk easement along County Road ES: Martha Bresler made a motion to accept the sidewalk easement. Dawn Buchholtz seconded the motion, and the motion carried unanimously.
- E. Preliminary 2016-2017 budget approval of all funds: Dawn Buchholtz made a motion to accept the preliminary 16-17 budget. Martha Bresler seconded the motion. Motion carried unanimously.
- F. Discussion and approval of change order request(s): None.
- G. Update and possible approval of welding area as related to scope of referendum projects: Dawn Buchholtz made a motion to divide the topsoil for the FFA field and the balance for sale. Martha Bresler seconded the motion, and the motion carried unanimously.
- H. Approval of updates to 500's policy for use in 2016-2017 school handbooks: Martha Bresler made a motion to approve the changes in the 500's policy to the cash in lieu amount and adding substitute language. Dawn Buchholtz seconded the motion, and the motion carried unanimously.
- I. Auditor contract: A motion was made by Dawn Buchholtz and seconded by Ted Zess to approve the auditor contract. Motion carried unanimously.

- J. East Troy Middle School Coaches Handbook: A motion was made by Martha Bresler to accept the handbook as presented with suggestions, and seconded by Dawn Buchholtz. Motion carried unanimously.
- K. Approval of donations: A motion was made by Dawn Buchholtz and seconded by Martha Bresler to gratefully accept and approve the donations. Motion carried unanimously.
- L. East Troy School Board meeting dates for 2016-2017 school year: A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to approve the dates and times with the exception of the annual meeting at 6:00p.m. Motion carried unanimously.
- M. Current zoning of the school district: Martha made a motion to table the item until the next meeting. Steve Lambrechts seconded the motion. Motion carried unanimously.
- N. Leave of absence request: Moved to executive session.
- O. Enhancement/Supplemental compensation request(s): Moved to executive session.
- P. Administration and Supervisory contracts per Statute 118.24(6): Moved to executive session.
- Q. Review proposed revisions of contract pertaining purchase and sale agreement of Chester Byrnes: Moved to executive session.

IX. ADMINISTRATIVE REPORTS

- A. District Administrator Report:
 - i. 2015-2016 Graduates: A big shout out – great job!
 - ii. Schools recognized for PBIS: Doubek & Prairie View as Schools of Distinction; Middle School as a School of Merit.
 - iii. Recognition of all East Troy School District Employees
 - iv. Review upcoming summer objectives: PLE, training on EduClimber, recalibration, curriculum audit, communications, August inservice and new teacher inductions
 - v. Registration dates and District Summer Newsletter: online will be August 1 – 10; in-house August 2nd.
- B. Business Manager Report: Kathy Zwirgzdas reported on:
 - i. Final open enrollment numbers for 2015-2016
 - ii. Open enrollment survey results
 - iii. Open enrollment projections for 2016-2017
- C. Director of Instruction Report: Lindsey Harris reported on summer school courses and summer school enrollment
- D. Director of Special Education/District Assessment Coordinator: None.

E. School Board President's Report: Distributed WASB materials.

X. POLICY REVIEW AND DEVELOPMENT

2nd Reading – Policy 132 (Filling Board Vacancies): A motion was made by Steve Lambrechts to approve the policy with the intent to develop a point system going forward and revisit at a future board meeting. Sue Frohling seconded the motion. Motion carried unanimously.

XI. COMMUNICATIONS/ANNOUNCEMENTS -

None.

XII. BOARD OF EDUCATION – FUTURE ITEMS

Steve Lambrechts asked about the transgender policy, including transgender sports. Also revisit the scheduling of gym times for community groups: maximum time frame and preference for in-season groups.

XIII. ADJOURN TO EXECUTIVE SESSION –

A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts, to adjourn to executive session for the discussion of leave of absence request, enhancement/supplemental compensation request(s), administration and supervisory contracts, and review of proposed revisions of contract pertaining to purchase and sale agreement of Chester Byrnes as provided under s.s. 19.85(1)(b), 19.85(1)(c), and 19.85(1)(e). Roll call vote – Steve Lambrechts – yes, Sue Frohling – yes, Martha Bresler – yes, Dawn Buchholtz – yes, Ted Zess – yes. Motion carried unanimously.

XIV. RECONVENE TO OPEN SESSION -

A motion was made by Martha Bresler and seconded by Dawn Buchholtz to reconvene to open session at 10:40 p.m. Motion carried unanimously.

Ted Zess made a motion to approve the supplemental / enhancement pay. Martha Bresler seconded the motion and motion carried unanimously.

Ted Zess made a motion to approve of administration / supervisory contracts. Steve Lambrechts seconded the motion and motion carried unanimously.

Martha Bresler made a motion to approve of professional staff leave of absence request. Steve Lambrechts seconded the motion and the motion carried unanimously.

XV. ADJOURNMENT

A motion was made by Ted Zess and seconded by Steve Lambrechts to adjourn. Motion carried unanimously. Meeting adjourned at 10:44 p.m.

Respectfully submitted,

Steve Lambrechts